

**Minutes of the Lower Winterborne Parish Council meeting held on Tuesday 21<sup>st</sup> February 2017 at t  
Winterborne Zelston Village Hall, commencing 7pm**

**Present:** Cllrs M Leaper, R Jessopp, D Knapp, S Jacobs, H Andrews, R Sorrell

**Chair:** Cllr D Lewis

**Clerk:** Mrs A Crocker

**Also Present:** 4 members of the public, District Cllr Emma Parker

**1. Public Participation**

16.152 Rita Burden– At the January, it was mentioned that the mole man was going to visit the cemetery. The Clerk reported that she had spoken to the contractor and they were due to attend the site.

- Icy roads - Has the grit from the grit bins been used to grit the pavements? The ones in Zelston have been used but nothing has been done in Kingston.
- Notice boards – both boards are looking untidy. The Parish Council one leaks and is difficult to shut. The one by the bus shelter also leaks.
- Kingston has been entered into the Best Kept Village competition in the name of the Parish Council.
- Pot holes in the road from Kingston to the Blandford road have been reported via the dorsetforyou web site. The road is breaking up near the A354.

**2. Declaration of interests**

16.153 No interests were declared and no dispensations had been requested.

**3. To receive apologies for absence**

16.154 Apologies for absence had been received from Cllrs Roy Allcock and Jocelyn Jenkins and District Cllr Jane Somper.

**4. To consider the co-option of a Parish Councillor for Winterborne Kingston**

16.155 At present no candidates have come forward so the position remains open.

**5. Minutes of the meeting held on the 17<sup>th</sup> January 2017**

16.156 A copy of the minutes had been issued to all members prior to the start of the meeting. Once two minor amendments were made, Cllr Knapp proposed the minutes to be a true and accurate representation of the meeting. This was seconded by Cllr Jacobs and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

**6. Matters arising from the minutes, not covered by the agenda**

16.157 Defibrillator – Cllr Jessops has contacted the British Heart Foundation and been told that the current round of funding is now closed. However, a new round of funding will reopen later in the year and he will speak to them again then.

Dog bins – The bins are now in place in Bagwood Lane.

## 7. County & District Councillors Reports

16.158 District Cllr Emma Parker reported that a full council meeting took place on 21<sup>st</sup> February. Further budget cuts are due and there will be a £5 increase in council tax. The use of the CIL money is to fund admin costs. NDDC has made a reduction in the funding to the CAB and the Community Development Service.

The Clerk asked about the possibility of accessing the 106 monies from the SCATs site and Cllr Parker offered to look into how the Parish Council might go about this.

## 8. Finance

### 16.159 To confirm the payment of accounts

The following payments had been requested:

J Carr	WK Grass cutting	101395	400.00
Mrs A Crocker	January wages + expenses	101396	498.31
HMRC	PAYE	101397	5.40
D Lewis	Notice board keys – WK	101398	10.00
BT	Community building alarm	101399	32.64

The total request from the Precept is £946.35. Cllr Jessopp proposed the payments are made. This was seconded by Cllr Knapp and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

### 16.160 To confirm the reconciliation of accounts and position against budget

A copy of the reports had been issued to all members prior to the start of the meeting. No comments were made. Cllr Jacobs proposed the reconciliation and position against budget are accepted. This was seconded by Cllr Leaper and agreed unanimously.

## 9. Speed Watch

### 16.161 Monthly Report

Cllr Andrews reported that the group is in need of more volunteers.

### 16.162 Update on speeding and signage

The Clerk reported that ‘village gateways’ would cost in the region of £2,300 to supply, assemble and erect two gateway features. This would include two ‘Winterborne Kingston, please drive carefully’ signs attached. Supply only of two unassembled gateway features and two signs would cost in the region of £1,500. It is hoped that the cost of the gateways might be covered by the 106 monies from the SCATs site.

**ACTION: CLERK**

The 321 Slow markings and the worn bars have yet to be refreshed.

## **10. WK Community and Youth**

### **16.163 To review the loss of the equipment, owned by the original youth group – for clarification only**

Cllr Lewis reminded members that the Youth Club vacated the building on the 28<sup>th</sup> September 2016, at which time, Cllr Lewis and Wendy Parker (the Chairman on the outgoing Youth Group) carried out an inspection of the building and the only items remaining were two free-standing cupboards which belonged to the Youth Building. There was no definitive inventory list to cross reference and the Youth Club constitution that was in place at the time, stated that, upon dissolution the Youth Club was free to transfer the equipment and money to whomsoever they wish. The fact that the out-going committee chose to dispose of the building contents, rather than pass them on to any new group is a moral rather than legal issue. Whilst residents would have liked to see the items they donated to the Club in the past still in the building, nothing illegal was done by disposing of them. The Parish Council had no jurisdiction over the Youth Club and was not in a position to dictate how the committee should have acted. Should any residents wish to take this matter further, they should do so with the original Youth Club committee.

Cllr Sorrell felt that the building was finally moving in the right direction and the past needs to be left behind and no further obstacles put in the path of the new committee. What happened was out of the control of the Parish Council and a new system has been put in place preventing any such action happening in the future.

Unfortunately, there is a certain amount of stigma put in the way of the new committee as a result of the actions of the old. Cllr Leaper proposed that a statement needs to be issued, saying that the new committee is entirely separate from the old and new guidelines are in place. This was seconded by Cllr Jessopp and agreed unanimously. A draft statement will be brought to the March meeting for consideration.

### **16.164 Youth Club Update**

The Community and Youth Building Working Party met on the 15<sup>th</sup> February, 2017 to look at a way forward and set up a target date for the building to open. Every item that has been donated to date is being recorded and the Parish Council will hold a full inventory list. Thank you letters will be sent to all those residents who have very kindly donated items. All the building contents belong to the building, as opposed to one group or other, and remain the responsibility and in the ownership of the Parish Council. When anyone wishes to hire the building, they have use of everything in it. Cllr Jacobs has agreed to act as Booking Secretary and a tidy up day is to be arranged. The possibility of renaming the building was raised and Francis Shaxson was adamant he did not want the building named after him, as had been suggested. He could understand that the 'youth' aspect should be removed from the title and the word 'community' would be more appropriate. Mr Shaxson also felt it would be worthwhile investigating the possibility of gaining access to the site via North Street rather than Broad Close.

Cllr Leaper suggested renaming the building the Winterborne Kingston Community Building and there followed some discussion as to whether or not it should be 'Centre' rather than 'Building' although it was generally agreed that 'Youth' should be removed from the title. This will be agreed

at the March meeting but, if anyone should have any other suggestions, they should contact the Clerk beforehand.

Special thanks are extended to Cllrs Jacob and Knapp for the work they have put into bringing the building to its present standard.

## **11. Planning applications**

16.165 Whilst no applications had been received when the agenda was set, one application had come in prior to the meeting. As it was not deemed a contentious application, members agreed to discuss it.

2/2017/0165 Petrol Station, A31 Main Road, WZ – Install 120,000 litre tank farm with suction lines to pumping units and new offset fills. Install Class 1 interceptor with new drainage channels. Re-surface forecourt areas with reinforced concrete.

Members had no objection to the proposal and felt it would enable an existing local employer to enhance their business.

**ACTION: CLERK**

Cllr Parker reported that a provisional preservation order was to be placed on a larch tree at Harvest Cottage. Cllr Jessopp will check the site but it was felt that this is between the landowner and the Tree Officer.

**ACTION: CLLR JESSOPP**

## **12. To consider future race events in the Parish**

16.166 The Clerk reported that two race events are coming up; one on the 29<sup>th</sup>/30<sup>th</sup> July based at East Farm, and the other on the 26<sup>th</sup>/27<sup>th</sup> August, also based at East Farm. In the past, the bridleways have never been blocked, but have been made difficult to pass because of the white marker tape used by the race organisers. One of the organisers has contacted Cllr Parker and they have confirmed that they will be working with the local Parish Councils for future events and will give plenty of warning. She will pass their contact details on to the Clerk.

Margaret Green will be holding a sponsored run and dog walk on the 22<sup>nd</sup> October, 2017. Route maps will be provided in plenty of time, together with electronic maps which will be put on Facebook and in the Red Post magazine.

## **13. To consider a Neighbourhood Plan or an update of the Village Plan**

16.167 Cllr Jessopp had kindly offered to take on the organisation of this and he felt that a Neighbourhood Plan would be the better option. Cllr Parker reported that NDDC had, today, voted to adopt the Shillingstone Neighbourhood Plan which had taken the Parish Council three years to complete.

The first step is to inform the District Council that we will be writing a Neighbourhood Plan and let them have a map showing the proposed boundary for the plan. Some discussion took place regarding the possible boundary for the plan. This will be brought back to the March meeting and the boundary will be decided upon then.

19:57 Cllr Parker left the meeting.

**14. To consider the purchase of the telephone kiosk in Winterborne Kingston**

16.168 The Clerk reported that an application had been submitted to BT and we are still waiting to hear from them as to whether the kiosk is on the sales list. This item will be deferred to the March meeting.

**ACTION: CLERK**

**15. To consider a revised grass cutting contract following a review of the grass areas to be cut and to agree the hedges to be included**

16.169 Cllr Jessopp had produced a map of the proposed areas and this was issued to all members at the meeting. However, there are still several anomalies that need correcting and it was agreed this would be deferred to the March meeting.

**ACTION: CLLR JESSOPP**

**16. WK Playground Update**

16.170 Cllr Knapp reported that the overhanging branch has now been cleared but the moss still needs treating. He will contact Ken Crabb and ask him to carrying out the work as soon as the weather permits. Graham Nash has reported that the spring on the gate needs attention and Cllr Knapp will ask Mr Crabb to sort this out at the same time.

**ACTION: CLLR KNAPP**

Cllr Leaper reminded members that, following the vandalism to the fence, the second gate to the play park had been removed. It is understood that RoSPA regulations require a second gate to a children's play area but Cllr Allcock will check this and, if this is the case, Mr Crabb will be asked to reinstate the gate.

**ACTION: CLLR ALLCOCK**

**17. Home Watch/Flood Watch**

16.171 Graham Hyde reported that he had received a letter from the Police saying they are undergoing further reorganisation with effect from April 2017. A North Dorset Rural Policing Team is going to be formed. The rural communities around Gillingham, Shaftesbury, Blandford and Sturminster will all be within one policing area with a Sergeant and dedicated PCSOs and PCs. This could, potentially, be a great improvement over the current situation.

Flood Watch – Graham spent today walking Kingston with the Environment Agency Officer. There is a scheme in place regarding the flood warning system – specifically directed towards ground water flooding. The EA have the technology but it is not quite working correctly yet. They have agreed to increase the threshold at which flood warnings are issued as these have been set too low in the past. We now need a wet winter for the EA warnings to be checked and the thresholds corrected as necessary.

The riverbed is currently dry from Muston to the bottom of Stickland. This may cause a problem in river channel opposite the Greyhound as the silt is beginning to build up and, as the water is not flowing, there is nothing to move it along. The Council have unblocked the drain which runs under the road but have only pushed the mud through into the section owned by the Parish Council. It was noted that there is a great deal of mud being washed down the road from the SCATs development site.

Rita Burden reported that the Zelston stream does now have water in it. There has been no damage to date and the drains are being kept clear by residents. Cllr Sorrell has reported the blocked drain along the lane and he will follow this up. The remaining gullies have also been cleared by the residents.

## **18. Parish Councillors' Reports**

16.172 Cllr Knapp reported that his kitten had drowned in the sewage treatment plant located behind his property. This is an open plant and a great deal of the hedging that surrounded the site has been removed in order to build the houses in Broad Close. He asked if a letter could be sent to Spectrum asking them to, perhaps, put a net over the plant or reinstate some form of fencing. The Clerk will send the appropriate letter.

**ACTION: CLERK**

Cllr Jessopp – A resident has approached him and reported that agricultural vehicles pulling empty trailers using West Street appear to be travelling quite fast. This is not isolated to West Street but is a general problem and tends to be first thing in the morning, about 4am or 5am, and later in the evening, about 11pm. Not only is the speed of the vehicles cause for concern but the noise is also a problem. Cllr Lewis will draft something out and bring it back to the next meeting.

**ACTION: CLLR LEWIS**

Cllr Leaper – nothing to report.

Cllr Sorrell – nothing to report.

Cllr Jacobs – nothing to report.

Cllr Andrews – nothing to report.

Cllr Lewis – the grass in the cemetery is getting quite long. The contractor will be asked to cut it.

**ACTION: CLERK**

There being no further business, the meeting closed at 8.25pm